

Secure and Protect your Data with a Document Management Solution

Having huge paper filing systems can be extremely costly in terms of storage and the wasted productivity of staff that use them. An enterprise document management system simply does away with all the downside of storing and retrieving your paper documents. By converting your paper documents into computer images they can easily be moved, shared, copied, archived emailed or searched instantly by anybody in your organization that needs them.

Enjoy the benefits a complete document management solution provides to your Business!

Increase Data Access, Reliability and Security. A document management system by WesTech will allow for data access through out the enterprise. It will insure the reliability of your data by logging every action. Your document can be secured to the data element level, providing access to only those who are authorized.

Affordable and Scalable Platform that Grows with your Business. As your business needs change, our solution grows with you and meets your changing business demands. Start small and scale as your business needs evolve.

Connect from Anywhere. Enable your users, clients, vendors and suppliers to easily access the information they require from virtually anywhere using an on-premise or a cost effective cloud solution.

Our Document Management Solutions provide a complete on-premise or cloud solution to meet all your document management needs.



Do you know what paper costs your organization?

- It cost \$20 to file a document.
- The average document is copied 15 times.
- It costs \$120 to search for a misfiled document.
- It costs approximately \$250 to recreate a document.
- One four drawer file cabinet 15k-20k pages, costs \$25,000 to fill and \$2000 per year to maintain.
- The average company spends \$7,500 to \$37,500 in time costs alone filing paper.
- Professionals spend over 500 hours annually reviewing and routing files. They spend another 150 hours looking for misfiled documents.